

Monthly Meeting Minutes
Buildings and Grounds Committee
January 15, 2010 @ 7:00p.m., Room 2

Called to Order @ 7:10 p.m.

Attendance: Jim Millick, Josh Mauro

Absent: Lloyd Benner

Minutes: None to Review

Motions: None brought to the committee at this time.

Topics:

Custodian Report: Building Use Policy should be reviewed.

- 1. Custodian Job Description:** Needs approval at February Session mtg.
- 2. Building Use Policy:** Reviewing for February mtg. Also reviewing Key Policy (last revised September 30, 2002) and Church Closer Checklist (last revised December 15, 2003)
- 3. Budget:** Jim attended the Administration Committee meeting on Tuesday, January 5th 2010 to allow them to ask questions and have clarification, if needed, of the 2010 proposed budget. Session approved the budget at the January 18, 2010 mtg.
- 4. Parking Lot Lighting:** Jim contacted Andy Zgura at G&C Electric to get a contract to install the astronomical timer for the sign and parking lot lights.
- 5. Alarm System:** replaced 2 batteries in November. Batteries should be replaced every three years. We were able to get six years of life from the original batteries.
- 6. Painting Mold Damaged Rooms:** Painting was completed in September.
- 7. Outside Cross Lighting:** Celebration Fund Committee will be looking to see if they can help monetarily to restore the Cross.
- 8. Energy Consumption:** We have contracted for one year with Liberty Power as our supplier for 2010. Discussed installing motion sensor switches for all rooms.

Reports: None

Items for Information: Signed contract to have the outside electronic controller replaced by Burkholder's. Signed one year service contract with Burkholder's for 2010. Tyler Hill accepted our offer to remove snow from the sidewalks during the week. The Moring family offered to help with snow removal on Sunday mornings.

Future Topics Pending Committee Consideration: Grounds Vision Statement

Next Meeting: February 15, 2010, 7:00 p.m., Room 2

Committee Report to Session: February 9, 2010

Session Report to Congregation: January 2010

Meeting adjourned: 8:30 p.m.